

Agenda



Executive Committee Meeting • December 4, 2025, 12:00 p.m.

Locations: 3800 Stone Road, Kilgore, Texas, and RingCentral: <https://v.ringcentral.com/join/081398506>

1-5. OPENING OF MEETING

1. Call to Order

Chairman, Mayor James Wansley

2. Invocation & Pledge

3. Introductions

David Cleveland, Executive Director

4. Roll Call

Glenda Fort, Executive Assistant

5. Public Comments

Guidelines: Citizens may address the Executive Committee concerning any item included on this agenda. All Public Comments shall be taken at the Chairman's discretion under the following guidance:

- a) All individuals desiring to make a public comment must sign in on the "Public Comment Sign-in Sheet" at least 5 minutes prior to the start of the meeting and should identify himself/herself before providing his/her Public Comment.*
- b) If your comments pertain to a matter included as part of a Public Hearing, please share your comments during the public hearing.*
- c) Each speaker will receive three minutes, and no portion of a speaker's allotted time may be given (assigned, relinquished, or donated) to another speaker.*
- d) If you are speaking on the same item and share the same viewpoint, you must select a spokesperson to represent your group.*
- e) Written comments may be sent by email to: PublicComments@etcog.org. Comments received by 5:00 pm, Thursday, December 4, 2025, will be incorporated into the meeting record.*
- f) Public comments on issues and concerns NOT included on this agenda may be taken at the Chairman's discretion.*

6. EXECUTIVE DIRECTOR'S REPORT

- Agenda Overview
- ETCOG Strategic Agenda
- Regional Broadband Projects Update
- GoBus Facility Ribbon Cutting
- RAVE Emergency Reverse Notification System Update

David Cleveland

7. ACTION ITEMS

A. Consent Agenda

Mayor Wansley

The Consent Agenda is considered self-explanatory and will be enacted with one motion. There will not be separate discussions about these matters. However, any Consent Agenda item may be removed for individual consideration pursuant to a request by an Executive Committee member.

1. Consider Approval of Executive Committee Minutes of November 6, 2025 (Enclosure #1)

2. Consider Approval of Investment Policy (Enclosure #2)

3. Board of Directors & Executive Committee Appointment (Enclosure #3)

- a. State Representative Joanne Shofner, House District 11, as Ex-Officio Member

4. Solid Waste Advisory Committee Appointment (Enclosure #4)

- a. Mr. Gordon Case, Operations Manager & Supervisor, EcoWaste Solutions, Tyler & Jacksonville. Representing Camp County

5. Homeland Security Advisory Committee Appointments (Enclosure #5)

- a. Sarah Jeter, Representing the American Red Cross (new appointment)
- b. Lisa Modisette, Representing Regional Advisory Council-G (new appointment)
- c. Chadd Gray, Representing Panola County, Panola County Fire Marshall & EMC, (new appointment)
- d. Greg Grime, Representing the City of Longview, City of Longview Fire Chief, (new appointment)
- e. James Pike, Representing Rusk County, Rusk County EMC, (reappointment)
- f. Brian Russell, Representing Gregg County, Gregg County EMC, (new appointment)

B. Consider Approval of Executive Committee Meeting Schedule for 2026	Glenda Fort
• Enclosure #6	
C. Consider Approval of Janitorial Services Contract Renewal	Brandy Brannon, Assistant Executive Director
• Enclosure #7	
D. Consider approval of Lease Renewal Workforce Solutions East Texas-Palestine	Brandy Brannon
• Enclosure #8	
E. Consider approval to purchase Office Furniture for the AAA Office Space Renovation at the Stone Road Building	Adrian Cornejo, Director of Aging Programs
• Enclosure #9	
F. Consider approval of Transfer of Funds from ETRDC Account to ETCOG as Reimbursement for Expenses Paid and Transfer Funds to Create New Loan Program	Luke Kimbrough, Regional Lending Manager
• Enclosure #10	
G. Consider and Take Appropriate Action for Approval of Rider 7 Ozone Local Air Quality Planning Grant, New Contract: 582-26-00147	Doug Shryock, Director of Workforce & Economic Dev.
• Enclosure #11	
H. Consider and Take Appropriate Action of Solid Waste Advisory Committee Recommendations for FY 2026 & FY 27 Solid Waste Grant Program Recipients	Doug Shryock
• Enclosure #12	
I. Consider Approval to enter into Contract for Regional Police Training Activities	Stephanie Heffner, Director of Public Safety
• Enclosure #13	
J. Consider Approval of a Not-to-Exceed Amount for 9-1-1 Management Information System	Stephanie Heffner
• Enclosure #14	
K. Consider Approval of Updated HSAC Policies, Procedures, and Bylaws	Stephanie Heffner
• Enclosure #15	
L. Consider Approval to enter into consulting agreement for 9-1-1 Program Implementation and County & District Support	Stephanie Heffner
• Enclosure #16	

8-9 CLOSURE OF MEETING

8. Executive Committee Member Discussion

9. Adjourn